

LA Maintained Schools – Core Offer
Business Manager Package Deliverables

Schools purchasing Business Manager time, can request support of any kind relevant to the skills and capabilities of our expert teams, to the limit of the hours purchased. Examples of the kinds of support that can be provided include:

- External compliance checks against financial schemes
- Access to an in-house team of property specialists to provide 24/7 emergency response and to project manage repairs and maintenance assessed as critical
- Supporting Schools in considering and developing their ICT strategy and infrastructure to ensure they effectively use technology - in and out of the classroom.
- Schools Website, Building, Hosting, Supporting, update service - ensuring full DfE and Ofsted Compliance
- Microsoft 365 Support - Fully managed support package - Email, OneDrive, SharePoint and Cloud Services
- Schools Development and rolling ICT Business Plan, 1/4 visits to all schools offering technical and practical support and advice on DfE funding and support school.
- Procurement Best Practice Price Benchmarking service - guaranteeing schools' best purchase price on all ICT Equipment
- ICT Project Management Services, all aspects of Project Management - Small or large ICT Purchases, Builds, Installation and Compatibility
- Facilitation of servicing contracts on electrical and mechanical equipment to meet statutory requirement, including electrical load testing
- Facilitation of day-to-day maintenance requirements.
- Support and advice on building related issues and potential improvement projects
- Maintaining and updating policies for hiring and leasing of land and buildings by third parties.
- Support in considering the effects of accommodating third parties e.g., pre-schools on School sites.
- Developing and advising on energy management strategy
- Comprehensive Budgeting – ready for presentation to Govs.
- Comprehensive Reporting – preparation of 6 reports a year for the school leader to present to Govs
- Access to a review of the Schools Finance Policy and School Financial Value Standard (SFVS)